



OREGON  
**HEALTH**  
AUTHORITY

# **Oregon EMS Service Instructions to Pay Provider Licensure Fees**

# Oregon EMS Service Instructions to Pay Provider Licensure Fees

Visit the OHA Emergency Medical Services Program webpage:  
[www.healthoregon.org/ems](http://www.healthoregon.org/ems)

Select

[Go to eLicense](#)

The screenshot shows the Oregon Health Authority website. The header includes the OHA logo and navigation links: About OHA, Programs and Services, Oregon Health Plan, Health System Reform, Licenses and Certificates, Public Health, and Jobs. The breadcrumb trail reads: Public Health Division > Provider and Partner Resources > EMS and Trauma Systems.

## Emergency Medical Care in Oregon

The Emergency Medical Services and Trauma Systems Program develops and regulates systems for quality emergency medical care in Oregon. This ensures that EMS Providers are fully trained, that emergency medical vehicles are properly equipped, and emergency medical systems are functioning efficiently and effectively.

### EMS Modernization ([House Bill 4081 - 2024](#))

The Emergency Medical Services and Trauma Systems Program is currently working on the implementation of HB 4081 that will go into effect January 1, 2025. An [EMS Modernization webpage](#) is available with an overview of the bill, program tasks, timeline and recent public presentations. The website will be another resource for updates.

[Contact Us](#) [Provider Renewal](#) [Ambulance Renewal](#) [Group Renewal](#) [Go to eLicense](#)

A red arrow points to the [Go to eLicense](#) button.

#### EMS

- [Provider Licensure](#)
- [Ambulance Service and Licensing](#)
- [Initial Education and Training](#)

#### Trauma Systems

- [Oregon Trauma Systems](#)
- [Trauma Coordinator and Registrar Corner](#)
- [Trauma Hospital Designations](#)

#### Resources

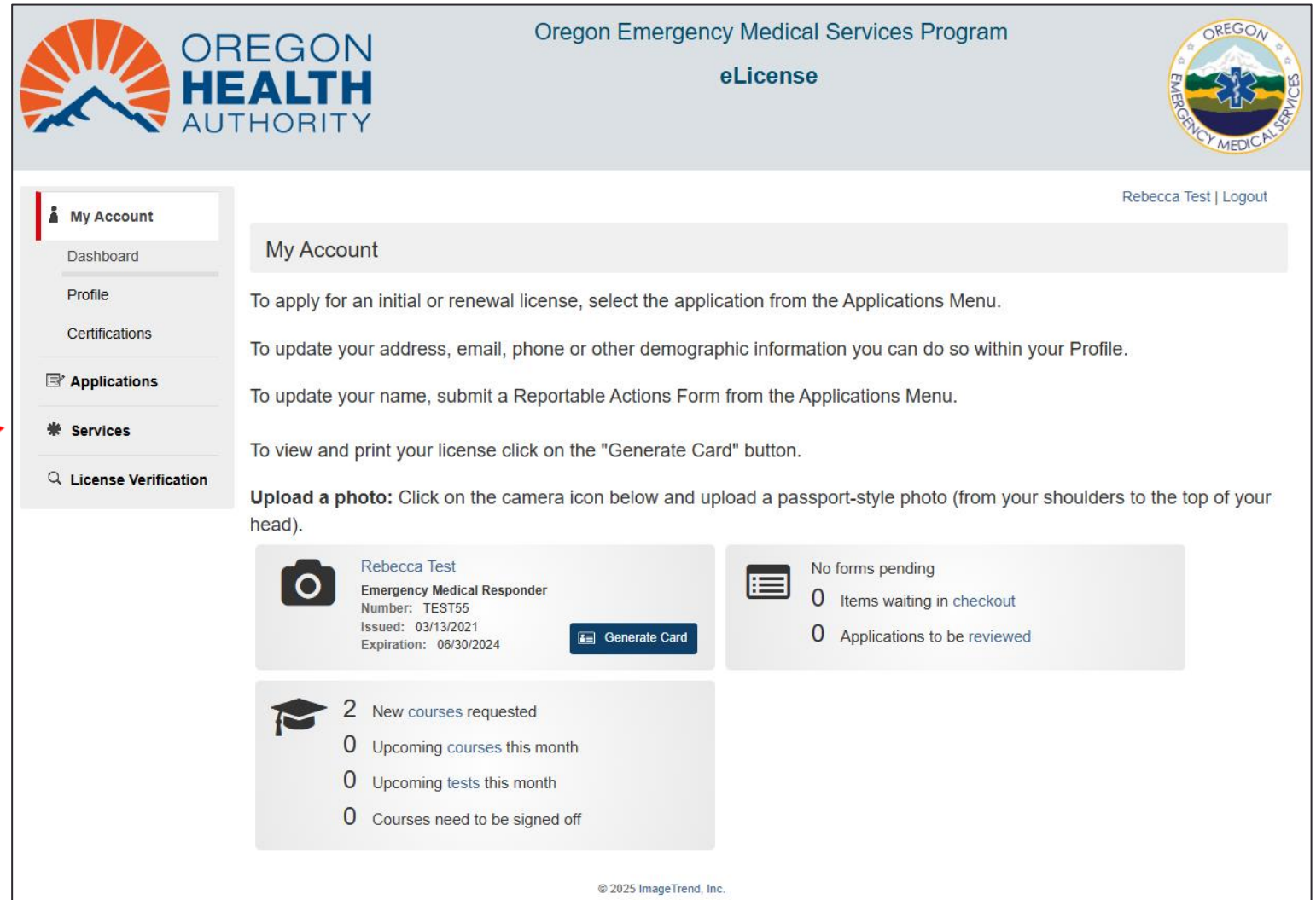
- [Boards and Committees](#)
- [Contact Us](#)
- [EMS and Trauma Forms](#)

#### News

- [Trauma Hospital Rules Exhibit 2 and Exhibit 3 finalized](#)
- [Oregon Ambulance Service Plan Compliance Review Tool](#)
- [Ambulance Service Areas and Plans: A Primer](#)
  - [Webinar Presentation](#)
- [EMS Resource Toolkit](#)
- [King Airways for Pediatric Use](#)

# Oregon EMS Service Instructions to Pay Provider Licensure Fees

Log in to your  
eLicense account and  
select **Services**



The screenshot displays the Oregon Health Authority eLicense portal. The header includes the Oregon Health Authority logo, the text 'Oregon Emergency Medical Services Program eLicense', and the Oregon EMS logo. The user is logged in as 'Rebecca Test'. The left sidebar contains a menu with 'My Account' (Dashboard, Profile, Certifications), 'Applications', 'Services' (highlighted with a red bar), and 'License Verification'. The main content area is titled 'My Account' and provides instructions on how to apply for a license, update personal information, and generate a license card. It also shows a summary of the user's account: Rebecca Test, Emergency Medical Responder, Number: TEST55, Issued: 03/13/2021, Expiration: 06/30/2024. A 'Generate Card' button is visible. On the right, there are status indicators: 'No forms pending', '0 Items waiting in checkout', and '0 Applications to be reviewed'. At the bottom left, there is a section for 'New courses requested' showing '2' new courses, '0' upcoming courses this month, '0' upcoming tests this month, and '0' courses needing to be signed off. The footer includes the copyright notice '© 2025 ImageTrend, Inc.'.

# Oregon EMS Service Instructions to Pay Provider Licensure Fees

You will see a list of the services you are affiliated with and any associated roles that have been assigned to you, such as *Operations Officer*.

A provider can be affiliated with multiple services but will only have administrative rights if they are the *Operations Officer*.



Oregon Emergency Medical Services Program  
eLicense



My Account

Applications

Services

License Verification

All Service

Click the name of the service to view additional details about it. Use the search box to find a specific service or click the alphabet links to look for services beginning with a specific letter.

GO CLEAR

Services ▲	Service Permit Level	Physical Address	City	County	Phone	Primary
Oregon Test Agency (Test205)		20855 Kensington Blvd	Antlers Park	Dakota	952-461-6161	<input type="checkbox"/>
Test ABC Ambulance IT TEST (Test7589) 		800 NE Oregon St	Portland	Multnomah	503-673-0555	<input type="checkbox"/>

Records 1-2 of 2 | First | Previous | Next | Last | Per Page 10 ▼

 = EMS Training Officer

 = Agent of Medical Director

 = County EMS Medical Director

 = Primary Contact

 = Operations Officer

 = Medical Director

 = Service Director

 = Pediatric Emergency Care Coordinator

 = Fleet Manager

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# Oregon EMS Service Instructions to Pay Provider Licensure Fees

Select the service you want to pay provider licensure fees for by clicking on the service name.

If the service name is not in blue, you do not have administrative rights to that service. To be assigned an administrative role, please contact [OHA-EMS](#) to be assigned the proper admin rights.



Oregon Emergency Medical Services Program  
eLicense



Rebecca Test | Logout

My Account

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Services

License Verification

All Service

Click the name of the service to view additional details about it. Use the search box to find a specific service or click the alphabet links to look for services beginning with a specific letter.

Services ▲	Service Permit Level	Physical Address	City	County	Phone	Primary
Oregon Test Agency (Test205)		20855 Kensington Blvd	Antlers Park	Dakota	952-461-6161	<input type="checkbox"/>
Test ABC Ambulance IT TEST (Test7589)		800 NE Oregon St	Portland	Multnomah	503-673-0555	<input type="checkbox"/>

Records 1-2 of 2 | [First](#) | [Previous](#) | [Next](#) | [Last](#) | Per Page

= EMS Training Officer

= Agent of Medical Director

= County EMS Medical Director

= Primary Contact

= Operations Officer

= Medical Director

= Service Director

= Pediatric Emergency Care Coordinator

= Fleet Manager


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# Oregon EMS Service Instructions to Pay Provider Licensure Fees

To see a roster of your service's personnel, select personnel as shown here.



Oregon Emergency Medical Services Program  
eLicense



My Account

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Medical Directors

Personnel

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Vehicles

Documents

Service Areas

Inspections

License Verification

Rebecca Test | Logout



**Test ABC Ambulance IT TEST (Test7589)**

800 NE Oregon St, Portland, Oregon 97232  
Agencies-Transport -- Issued: 03/19/2024 -- Expires: 06/30/2025

Back To Services

Services Details

Click the arrows beside a header to expand or collapse each section of information.

Demographics | Organization | Staff

Details

Name: Test ABC Ambulance IT TEST

Sync Method: Oregon Elite Sync

Elite Region: Demo Region

Synced To Elite: Yes

Service Classification: I. Ground ambulance services operating at the ALS/BLS level to provide emergency and non-emergency transportation

Active: Yes

Daylight Savings Time Use: Yes


Time Zone: Pacific Standard Time

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# Oregon EMS Service Instructions to Pay Provider Licensure Fees

On this page, you will see a roster of your service's personnel and information relating to their EMS provider license (expiration dates, license number and level).

The expiration date filtering option will help you to identify the individuals who have renewed, and those still needing to renew.



Oregon Emergency Medical Services Program  
eLicense



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Rebecca Test | Logout

Test ABC Ambulance IT TEST (Test7589)

800 NE Oregon St, Portland, Oregon 97232  
Agencies-Transport -- Issued: 03/19/2024 -- Expires: 06/30/2025

Back To Services

Personnel

Use the *Position* drop down menu and the search box to search for personnel with specific positions or names. To view all personnel again, click *Clear*.

Click the arrow to the right of each person's name to view additional details about them. To view a list of documents submitted for that person, click the icon in the *Documents* column.

Add an Existing Personnel to Services Roster

Personnel: 

Add Existing Personnel to Test ABC Ambulance IT TEST

Search by Personnel name or License number

- Position -

GO CLEAR

	Name	Positions	Personnel ID	Show on EMS Run Form	Number	Level	Issued	Expiration	Status	Docs
<input type="checkbox"/>	▶ Test, Rebecca (TEST55)			Yes	TEST55	Emergency Medical Technician	03/13/2024	06/30/2026	Expired	
<input type="checkbox"/>	▶ Seymour, Veronica M (140741)			Yes	140741	Emergency Medical Responder	06/14/2024	06/30/2026	Active	
<input type="checkbox"/>	▶ Test, Justin H (Test97531)			Yes	Test97531	Transitional Paramedic	12/06/2023	12/06/2025	Active	
<input type="checkbox"/>	▶ Test, Robert (Test02468)			Yes	Test02468		08/11/2021	08/11/2025		

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# Oregon EMS Service Instructions to Pay Provider Licensure Fees

To pay for personnel from your roster, you can select and pay for an individual licensee, or you can select multiple personnel at once.

If your provider has not yet completed, or already paid for their renewal application, they will **not** show up in this section.

Use the dropdown menu and select “Pay License for Selected Users” and click “Go.”

Medical Directors

Personnel

Stations

Vehicles

Documents

Service Areas

Inspections

License Verification

the Documents column.

Add an Existing Personnel to Services Roster

Personnel:  Add Existing Personnel to Test ABC Ambulance IT TEST

Search by Personnel name or License number

- Position -  Personnel

	Name	Positions	Personnel ID	Show on EMS Run Form	Number	Level	Issued	Expiration	Status	Docs
<input checked="" type="checkbox"/>	Test, Rebecca (TEST55)			Yes	TEST55	Emergency Medical Technician	03/13/2024	06/30/2026	Expired	
<input checked="" type="checkbox"/>	Seymour, Veronica M (140741)			Yes	140741	Emergency Medical Responder	06/14/2024	06/30/2026	Active	
<input checked="" type="checkbox"/>	Test, Justin H (Test97531)			Yes	Test97531	Transitional Paramedic	12/06/2023	12/06/2025	Active	
<input type="checkbox"/>	Test, Robert (Test02468)			Yes	Test02468		08/11/2021	08/11/2025		
<input type="checkbox"/>	Hardwick, Justin D (121213)			Yes	121213	Paramedic	04/03/2023	06/30/2025	Active	
<input type="checkbox"/>	TEST, Robbie (TEST111)			Yes	207963		03/08/2023	06/30/2024	Expired	
<input type="checkbox"/>	Test, EMT (TEST595215)			Yes	TEST595215	Emergency Medical Technician	11/07/2017	06/30/2023	Expired	
<input type="checkbox"/>	Test, Julie Kay (TEST123425)			No	TEST123425	Paramedic		06/30/2022	Expired	
<input type="checkbox"/>	Test, EMSP test (204272(Test))			Yes	204272(Test)	Advanced EMT	03/16/2020	06/30/2021	Expired	
<input type="checkbox"/>	Test, Rachel Lynn (TEST195911)			Yes	TEST195911	Paramedic	12/11/2017	09/30/2019		

Select I Want To

Records 1-10 of 14 | First | Previous | Next | Last | Page 1 | Per Page 10

Director = County EMS Medical Director | = Primary Contact | = Operations Officer

= Pediatric Emergency Care Coordinator | = Fleet Manager | = Inactive User

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Pay License for Selected Users



# Oregon EMS Service Instructions to Pay Provider Licensure Fees

This page shows ALL applications selected for payment, which could include renewal and initial applications.

Providers will be separated by application type (renewal versus initial).

This example shows provider **Test, EMSP** who has a balance for their renewal application (\$55.00) and a balance for an initial EMS license (\$290.00).

**Test, EMSP** has an EMT license which they are renewing and an initial paramedic application.

Welcome, EMSP Test | Logout

**Oregon Test Service (TEST123)**  
800 NE Oregon St. Suite 305, Portland, Oregon 97232  
-- Issued: 03/14/2017 -- Expires: 06/30/2017

[Back To Services](#)

### Personnel License Payment

#### Pay License

License:

Please select a specific license you would like to pay for

License Name	Name	Amount Due	Payment Amount
<b>2017 Renewal EMT, AEMT, EMTI, Paramedic</b>			
	Test, EMSP	55.00	<input type="text" value="55.00"/>
	Test, Julie	85.00	<input type="text" value="85.00"/>
	Test, Veronica	55.00	<input type="text" value="55.00"/>
		<b>License Total:</b> 195.00	195.00
<b>Initial EMS License</b>			
	Test, EMSP	290.00	<input type="text" value="290.00"/>
		<b>License Total:</b> 290.00	290.00
		<b>Total:</b> 485.00	485.00

[Back](#) [Continue](#)

# Oregon EMS Service Instructions to Pay Provider Licensure Fees

Use the dropdown menu to select the group of renewal applications you intend to pay for.

Depending on your service, you may need to make several payments, based on license level.

There are **4** license categories to pick from:

- EMT Renewal
- AEMT Renewal
- EMT-Intermediate Renewal
- Paramedic Renewal

The screenshot shows the Oregon Test Service (TEST123) web portal. The left sidebar contains navigation links: My Account, Applications, Training, Services (highlighted), Details, Policies, Medical Directors, Personnel, Stations, Vehicles, Documents, Service Areas, Inspections, and License Verification. The main content area displays the 'Personnel License Payment' section. A 'Pay License' dropdown menu is open, showing a list of license categories. A red arrow points to the '2018 Emergency Medical Responder (EMR) Renewal' option. The dropdown list includes: Select All Licenses, Select All Licenses, 2018 Emergency Medical Responder (EMR) Renewal, Ambulance Based Clinician, Ambulance Based Clinician License Update, Application for Re-Examination, Audit EMT, AEMT, EMTI, Paramedic, EMR Reinstatement License, EMR Renew License, EMR Renewal Application, Form Data Migration Holder (Created by Imagetrend), Individual Reportable Actions, Initial Emergency Medical Responder (EMR) License, Initial EMT, AEMT, EMTI & Paramedic License, Legacy License, New License (EMT, AEMT, Oregon Intermediate and Paramedic), Practical Exam, Reinstatement EMT, AEMT, EMTI, Paramedic, Renewal EMT, AEMT, EMTI, Paramedic, SandraTEST Medical Director Application, and Temporary Wildland Fire License. Below the dropdown, there are 'Back' and 'Continue' buttons. To the right, a table shows the 'Amount Due' and 'Payment Amount' for the selected license.

Amount Due	Payment Amount
23.00	23.00
<b>License Total: 23.00</b>	<b>23.00</b>
0.00	0.00
<b>License Total: 0.00</b>	<b>0.00</b>
<b>Total: 23.00</b>	<b>23.00</b>

# Oregon EMS Service Instructions to Pay Provider Licensure Fees

When you have the correct providers and license level selected, it will be displayed here.

Click *Continue* to the payment detail screen.

My Account

Applications

Training

Services

Details

Policies

Medical Directors

Personnel

Stations

Vehicles


Documents

Service Areas

Inspections

License Verification

Welcome, EMSP Test | [Logout](#)



Oregon Test Service (TEST123)

800 NE Oregon St. Suite 305, Portland, Oregon 97232

Agencies-Transport -- Issued: 04/02/2018 -- Expires: 06/29/2019

[Back To Services](#)

Personnel License Payment

Pay License

License:  
2018 Emergency Medical Responder (EMR) Renewal

Please select a specific license you would like to pay for

License Name	Name	Amount Due	Payment Amount
2018 Emergency Medical Responder (EMR) Renewal	Test, EMSP	23.00	<input type="text" value="23.00"/>
Total:		23.00	23.00

[Back](#)

[Continue](#)

# Oregon EMS Service Instructions to Pay Provider Licensure Fees

Select *Credit Card* from the Payment Method dropdown, then *Submit Transaction*.

You will be redirected to the payment portal.

My Account

Applications

Continue

Checkout 2

Transaction

Services

License Verification

Welcome, EMSP Test | Logout

Payment Detail

Payment is nonrefundable as stated in [OAR 333-265-0050\(2\)\(a\)](#). If you are unsure if this is the correct amount please reference [OAR 333-265-0030](#) or give us a call at 971-673-0520.

Account

Payment Method:

- Payment Method -

- Payment Method -

Credit Card

Submit Transaction

License	Amount
2017 Renewal EMT, AEMT, EMTI, Pa ramedic	\$55.00
2017 Renewal EMT, AEMT, EMTI, Pa ramedic	\$55.00
2017 Renewal EMT, AEMT, EMTI, Pa ramedic	\$85.00
Totals:	\$195.00


# Oregon EMS Service Instructions to Pay Provider Licensure Fees

Enter the credit card information and submit payment.

You will need to make payment for each level of provider renewing.

Ensure applications are submitted and no longer visible from your personnel roster.

It can take OHA EMS several business days to process submitted applications, based on when the application is submitted.

 OREGON.GOV  
secure checkout

Transaction Detail

SKU	Description	Unit Price	Quantity	Amount
2242	Emergency Medical Services Payments - Web	\$340.00	1	\$340.00
Total				\$340.00

Transaction Summary

Emergency Medical Services Payments - Web	\$340.00
<b>TOTAL</b>	<b>\$340.00</b>

Payment

Payment Type

Credit/Debit Card

Customer Information

Complete all required fields [ \* ]

Country \*

United States

First Name \*

Last Name \*

Need Help?

Customer Information to be entered is the Card Holder Information. For technical assistance call 1-855-255-4304. This number is for assistance with the input of your credit card information only. For all other questions contact the program directly.

# Oregon EMS Service Instructions to Pay Provider Licensure Fees


Each Oregon ambulance service and provider must ensure the licensee's renewal application has been processed by July 1st, or they **cannot** operate as an EMS provider.

Log onto your service roster or have the licensee verify via their account, that their application has been processed and reflects a new expiration date.

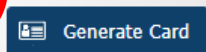
Working or volunteering without a current Oregon EMS license is a violation of Oregon Administrative Rule. Discipline for practicing without a license may result in a civil penalty of up to \$5,000.00.


## Provider Account:

**Upload a photo:** Click on the camera icon below and upload a passport photo (the top of your head).




**EMSP Test**  
**Advanced EMT**  
Number: 204272(Test)  
Issued: 05/16/2025  
Expiration: 06/30/2027





2  
0  
0



1 New course requested  
0 Upcoming courses this month  
0 Upcoming tests this month  
0 Courses need to be signed off

# Oregon EMS Service Instructions to Pay Provider Licensure Fees

Each Oregon ambulance service and provider must ensure the licensee’s renewal application has been processed by July 1st, or they **cannot** operate as an EMS provider.

Log onto your service roster or have the licensee verify via their account, that their application has been processed and reflects a new expiration date.

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Agency Roster:

GO CLEAR

Remove	Primary	Name ▲	Positions	Actions	Agency Cert Number	Agency Cert Level	Agency Cert Date	Agency Cert Expiration Date
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Medical Director, Fake (TEST1234567890)			TEST1234567890	Edit	Edit	Edit
<input type="checkbox"/>	<input type="checkbox"/>	Test, EMSP test (204272(Test))			204272(Test)	Advanced EMT	Fri 5/16/25	Wed 6/30/27
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Test, EMT (TEST595215)			TEST595215	Emergency Medical Technician	Tue 11/7/17	Fri 6/30/23
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Test, John ()			Edit	Edit	Edit	Edit



# Oregon EMS Service Instructions to Pay Provider Licensure Fees

Questions?

[OHA Emergency Medical Services Program \*Contact Us\* Page](#)

Public Health Division  
Emergency Medical Services Program  
800 NE Oregon Street Ste 465  
Portland, OR 97232  
971-673-0520  
[www.healthoregon.org/ems](http://www.healthoregon.org/ems)

